

Confirmation of Acceptance for Studies (CAS) request form

To request a CAS for a visa extension, please complete **Section A** below. The completed form must be returned to internationalcompliance@wrexham.ac.uk:

- Proof of current address (document must be no longer than 28 days old)
- Copy of valid passport
- Right to study share code
- Evidence that you have been in the UK for a minimum of 12 months (this can be a copy of your stamped vignette) **or**
- Bank statements showing funds as per UKVI maintenance requirements (£1,171 per month). The statement must be no more than 31 days old, and the money must have been in your account for a minimum of 28 days.

Your CAS request will be carefully reviewed, and you will be notified of the outcome via email.

Please note that the issuance of a new CAS is not guaranteed upon submission of the attached form and supporting documents. Each request is assessed on a case-by-case basis in line with the university [CAS policy](#), considering your student record and the information provided.

If a new CAS is not issued, you will be expected to make appropriate arrangements to leave the UK before your current visa expires or provide evidence of an application under a different visa category.

For further instructions on how to apply for a student visa and the documents you must submit with your application please use this link: [Student visa : Overview - GOV.UK](#)

If eligible for a CAS, after you submit your visa application, you **MUST** provide a copy of any communications from the Home Office to the International Compliance Team by emailing internationalcompliance@wrexham.ac.uk this includes:

- An email confirming the receipt of your application
- An email stating your visa application has been successful or unsuccessful
- A new right to study share code

SECTION A: Student Details: **To be completed by student**

Student ID number:		Date of Birth:	
First name(s):		Surname:	
Current Address:			
Contact Number:			
Visa Expiry Date:		Passport Expiry Date:	
Course Title:			
Why do you need to extend your visa? (Give a clear detailed reason why you have been unable to complete your studies)			

within the dates stated on your visa and provide evidence to support your case where necessary).			
When do you think your visa needs to be extended to be able to complete the degree? (Month/Year)			
Please confirm what modules you have left to complete?			
Are you applying for your student visa from within the UK?	Yes / No	How long have you been in the UK?	
According to the Home Office, what amount do you need in maintenance funds?		Do you and/or your parents currently have enough maintenance funds in a bank account?	Yes / No
How long have the maintenance funds been in the account?			
Please provide details of any previous study in the UK:			
Start Date	End Date	Subject	Institution
Were any of your previous Student visa applications refused?	Yes / No	If yes, please give reason & provide relevant documents:	
Student Signature			
Date			

SECTION B: To be completed by International Compliance Team	
Progress (Decision of most recent award board):	
Attendance (Any issues with attendance and/or absence letters sent)	
Are you aware of any visa breaches that should prevent this student from receiving an extension?	
Course start date	
Staff Name	
Date	

SECTION C: To be completed by Programme Team	
Do you support this student request for a visa extension? If no, please explain why?	
Expected End Date (Date of next board at which we expect student to pass without resit)	
Staff Name:	
Date:	

SECTION D: To be completed by Finance Team	
Fee for current year	£
Amount paid for current year	£
Amount outstanding for current year	£
Outstanding accommodation fee	£
Finance officer name	

SECTION E: To be completed by International Compliance Team
CAS Issued: Yes / No
If no, please explain reasons why CAS was not issued: